

6 June 1974

MEMORANDUM FOR: Senior Training Officer DDI

SUBJECT : Nominations for Executive Seminar

1. Nominations are due in my office not later than 26 July for the Seminar for New Managers at Kings Point, 22 September - 11 October 1974.
2. The Agency has one space reserved for this seminar. (DDI requested three spaces.)
3. Please submit six copies of all nomination papers for your candidates--an up-to-date bio profile, the most recent fitness report, and a statement giving reasons for proposing attendance at the seminar. It is requested that your supporting documentation contain the date that the nominee was first assigned to a managerial position since June 1973.

[REDACTED]
Executive Secretary
Training Selection Board

25X1A

25X1A

ES-TSE [REDACTED]

6 June 1974

MEMORANDUM FOR: Senior Training Officer DDM&S


SUBJECT : Nominations for Executive Seminar

1. Nominations are due in my office not later than 26 July for the Seminar for New Managers at Kings Point, 22 September - 11 October 1974.
2. The Agency has one space reserved for this seminar. (DDM&S requested two spaces.)
3. Please submit six copies of all nomination papers for your candidates--an up-to-date bio profile, the most recent fitness report, and a statement giving reasons for proposing attendance at the seminar. It is requested that your supporting documentation contain the date that the nominee was first assigned to a managerial position since June 1973.


Executive Secretary
Training Selection Board

25X1A

25X1A

ES-TSB  :maq
Distribution:
Orig - Adse
2 - ES-TSB

6 June 1974

MEMORANDUM FOR: Senior Training Officer DDS&T

SUBJECT : Nominations for Executive Seminar

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2. The Agency has one space reserved for this seminar. (DDS&T requested three spaces.)
3. Please submit six copies of all nomination papers for your candidates--an up-to-date bio profile, the most recent fitness report, and a statement giving reasons for proposing attendance at the seminar. It is requested that your supporting documentation contain the date that the nominee was first assigned to a managerial position since June 1973.

25X1A

[REDACTED]

Distribution:

Orig - Adse


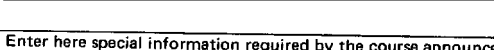
2 - ES-TSB


[REDACTED]
Executive Secretary
Training Selection Board

25X1A

NOMINATION FOR INTERAGENCY TRAINING

| | | |
|--------|--|---|
| COURSE | 1. Course title Approved For Release 2000/06/13 : CIA-RDP78-04202A000200160017-8 | 2. Cost \$ 1125 |
| | 3. Agency offering course Civil Service Commission | 4. Dates of course 11 August - 31 August 1974 |
| | 5. Location of course (City, State) Kings Point, New York | |

| | | |
|---------|---|---|
| NOMINEE | 6. Name (First) (Initial) (Last) (Mr., Miss, Mrs.)  | 7. Position title Administrative Officer Branch Chief |
| | 8.  | 9. Pay plan and grade GS-13 |
| | | 10. Office telephone (including Area Code) 202 - 351-1100 |
| | 11. Enter here special information required by the course announcement Assigned to managerial position: April 1974 | |

| | | |
|--------|---|--|
| AGENCY | 12. Billing address (including ZIP Code) Registrar, Office of Training Central Intelligence Agency Washington, D.C. 20505 | 13. Approving official (signature and title)  Registrar, Office of Training |
| | 14. Date 9 July 1974 | 15. Telephone (including Area Code) 202 -351-2193 |

**Registrar, Office of Training
Central Intelligence Agency
Washington, D.C. 20505**

16. Return address of nominating agency (including ZIP Code)
←

FOR USE BY AGENCY OFFERING TRAINING—DO NOT FILL IN THIS PART

| | | |
|--------|--|-------------|
| ACTION | 17. Nominee is: <input type="checkbox"/> Selected as nominated <input type="checkbox"/> Selected for alternative dates (see Remarks) <input type="checkbox"/> Not selected (see Remarks) | 18. Remarks |
| | 19. First session of class meets | |

INSTRUCTIONS TO NOMINATING AGENCY

1. Observe the Nominating Criteria and Special Instructions in Course Announcement or Bulletin before completing this form.
2. All requested information, Items 1 through 16, must be furnished. Use typewriter to complete form.
3. Submit the original and the first three copies (do not remove carbons) to the agency offering the training. See Course Announcement or Bulletin for correct address. The agency submitting the nomination may retain the additional two copies.
4. A copy of this form will be returned by the agency sponsoring the training, indicating the action taken on the nomination in the ACTION block.

Approved For Release 2000/06/13 : CIA-RDP78-04202A000200160017-8



UNCLASSIFIED

INTERNAL
USE ONLY

CONFIDENTIAL



SECRET

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

Executive Secretary
Training Selection Board 1036 CofC Bldg

EXTENSION

2193

NO.

DATE

28 June 1974

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

Dr. Karl H. Weber
6 F 20 HQS

7/10 KCHW

2.

3.

25X1A

4.

5.

6.

7.

25X1A

8.

9. Executive Secretary
Training Selection Board
1036 CofC Bldg

10.

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12.

13.

14.

15.

Attached for your consideration are two nominations for the Seminar for New Managers at Kings Point, 11 August - 31 August 1974:

GS-13, IAS
GS-13, OC

The Agency has one space reserved for this seminar.

Please return these papers to me indicating your ranking of the candidates.

Approved For Release 2000/06/13 : CIA-RDP78-04202A000200160017-8

FORM
3-62

610

USE PREVIOUS
EDITIONS

SECRET



CONFIDENTIAL

INTERNAL
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For Release

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2000/06/13 : CIA-RDP78-04202A000200160017-8



CONFIDENTIAL



SECRET

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1. Chairman
Training Selection Board

6/28

1

✓

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25X1A

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25X1A

8. Executive Secretary
Training Selection Board
1036 CofC Bldg

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Note

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1. [REDACTED]
2 F 20 HQS

1 JUL 1974

July 74 OK

Attached for your consideration are two nominations for the Seminar for New Managers at Kings Point, 11 August - 31 August 1974:

2.

3.

25X1A

[REDACTED] S-13, IAS
[REDACTED] S-13, OC

4.

The Agency has one space reserved for this seminar.

5.

Please return these papers to me indicating your ranking of the candidates.

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25X1A

9. Executive Secretary
Training Selection Board
1036 CoFC Bldg

10.

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15.

Approved For Release 2000/06/13 : CIA-RDP78-04202A000200160017-8

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FORWARDED

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[REDACTED]

1 JUL 1974

1/7

AS

2.

A/DDO/TRO)

3.

25X1A

4.

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**Executive Secretary
Training Selection Board
1036 CofC Bldg**

25X1A

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1. Mr. Fred W. Janney
5 E 56 HQS

2 JUL 1974

J/ha

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